

EMPLOYERS

How to Verify State Funding in TMU©

Sign in to your **EMPLOYER** account at nm.tmutest.com, using your Employer Email or Username and Password.

Click on **FUNDING VERIFICATION**:

The screenshot shows the TMU NEW MEXICO EMPLOYER dashboard. At the top, there are navigation links for Employment, Funding Verification (highlighted with a red box), and Billing History. The main heading is "WELCOME, BEST PLACE TO WORK (EMP!)" with a sub-heading "Viewing Nurse Aide (CNA) records". Below this are five cards: "Inbox" (See notifications regarding your account), "Your Profile" (Manage your personal information), "Employment" (View your related employment records), "Expiration Report" (View Students with a certification expiring between date range), and "Search Registry" (Find people on the public registry).

Any employees who need to be verified or who have been verified will show up.

Click **APPROVE** to approve their funding, or **DENY** if it is not your employee.

MOUSE, Minnie DOB: 01/01/2003 Phone: (333) 222-1111	VERIFIED AT 02/13/2025 02:47 PM
DUCK, Daffy DOB: 01/01/2000 Phone: (333) 444-5555	VERIFIED AT 01/22/2025 10:16 AM
MOUSE, Micky DOB: 01/01/1998 Phone: (333) 222-2323	Deny Approve
DUCK, Daisy DOB: 01/01/1999 Phone: (333) 444-5656	Deny Approve

Once verified, the date and time the employee was verified will populate.

Please call D&SDT-HEADMASTER if you have questions at (888)401-0462.